



Strategy of Georgian American University, LLC for Addressing Coronavirus COVID-19 Pandemic Challenges

Article 1. Introduction

1. The Strategy of the Georgian American University, LLC regarding the challenges of the coronavirus COVID-19 pandemic (hereinafter: the Strategy) is based on the legislation of Georgia, the Government of Georgia, the Order of the Minister of Internally Displaced Persons from the Occupied Territories, Labor, Health and Social Affairs and the University regulations.

2. The goal of the Strategy is to enable the Georgian American University, LLC (hereinafter the University) to respond quickly and effectively to the challenges of the coronavirus COVID-19 pandemic. For this purpose, this document defines the risk areas caused by the pandemic in relation to the activities of the University and the measures to be taken in relation to the identified risks.

Article 2. Possible risks

1. The risks associated with the coronavirus COVID-19 pandemic and University activities can be divided into the following areas:

- A) protection of the safety of staff and students on the territory of the University;
- B) conducting educational and research activities;

Article 3. Responsible persons

1. The management of the challenges related to the coronavirus COVID-19 pandemic is coordinated by the University President in active collaboration with the Senior Vice

President and the Vice President of the University in the field of Education, Science and Quality Assurance.

2. The structural units and officials of the University are responsible for the implementation of the management decisions and other measures taken within the framework of the challenges related to the pandemic within the relevant competencies.

Article 4. Protecting the safety of staff and students on the territory of the University

1. In the event of a coronavirus COVID-19 pandemic, duties should be performed by the University staff remotely unless the performance of the work essentially requires presence.

2. Staff and students participate in the current educational process within the University remotely, except when the specifics of the educational process require the process to be conducted at the University and / or in the relevant area (practical and laboratory training).

3. Except as required by paragraphs 1 and 2 of this Article, access of staff and other third parties to the University premises is strictly restricted, enabling high standards of safety to be observed and minimizing the possible risk to the life and health of staff and students in training / work process.

4. Safety rules must be observed when admitting staff and students on the territory of the University.

Article 5. Safety rules

1. Admission of teachers and students to the University should be carried out according to a pre-defined schedule, which will take into account the necessary preconditions for the observation of other safety rules;

2. Ensure crowd control with safe distancing (not less than 2 m);

3. Ensure that students are placed at desks in such a way that they do not face each other and the teacher;

4. Video screening or thermal screening should be performed at the single entrance to measure the temperature. In case of fever, register and immediately apply to the

hotline of 112 (such a person will not be allowed to be involved in the study / work process on the territory of the University);

5. Place a dezo-barrier at the entrance of the university, indicating the appropriate mandatory sign;

6. Post information on preventive measures related to the COVID-19 virus in a visible place;

7. Admission of staff and students to the University should be carried out only in the presence of personal protective equipment (masks, face shields / protective glasses if necessary);

8. Provide staff and students with proper hand washing facilities (washbasin, liquid soap and disposable hand towels);

9. Place disinfectants for the treatment of frequently exposed surfaces in the workplace and ensure the practice of their proper use (develop appropriate rules and inform / train teachers / students);

10. Periodically, several times a day, provide natural ventilation of work spaces;

11. Ensure the placement of closed containers for disposable wipes or other used hygienic waste containing a disposable plastic bag. Removal and disposal of waste bags should be done using disposable gloves.

12. Provide daily disinfection of the common work area.

13. Ensure sanitary treatment of handles, elevator knobs, railings, door handles and frequently used surfaces periodically (at 2-hour intervals).

14. Ensure periodic disinfection of sanitary facilities;

15. Ensure wet cleaning / disinfection of the work area to prevent the spread of infection (COVID-19) caused by the new coronavirus (SARS-CoV-2) in accordance with the relevant order appendix #01-123/O issued by the Minister of Internally Displaced Persons from the Occupied Territories, Labor, Health and Social Affairs on the measures to be taken.

Article 6. Conducting educational and research activities

1. It is important for the university to continue its educational and research activities without interruption.

2. The University shall ensure the smooth operation of the electronic learning process management system for distance learning (including, if necessary, the increase of technical resources for flawless operation in high load mode).
3. The structural units and officials of the relevant competence of the University should take care of finding and introducing the best practices of using modern information technologies in the implementation of educational and research processes remotely and give relevant recommendations to the persons involved in educational and research activities.
4. The structural units and officials of the relevant competence of the University shall provide technical assistance to the persons involved in the processes in order to facilitate the smooth implementation of educational and research processes in the remote mode.
5. The University administration should provide library resources to students and staff involved in the learning process, including the digitization of literature required for the learning process.
6. The administration of the University, together with the schools, should provide constant information to students and staff on issues related to the educational process, for which e-mail should be actively used.
7. The University shall assist the University staff in their research activities by facilitating and / or providing access to the requested resources.
8. The activities of the structural units of the University should be continued remotely, using electronic means of communication.

Article 7. Transitional Provisions

1. The Strategy defined by this document is subject to systematic review (at least once every 3 months) in terms of identifying risk areas and defining relevant measures, within the framework of which the Strategy document should reflect:
 - A) New circumstances, processes and regulations caused by the COVID-19 pandemic.

B) The best experience created at the university, in the country and in the world in order to effectively manage the risk areas and maximally neutralize the possible negative consequences.